



Sharing information with your landlord

- Sharing information with your private landlord could help the Local Authority deal with your Housing Benefit claim more quickly and reduce the risk of you falling behind with your rent because of your claim being delayed.
- The Local Authority may need to confirm information with your landlord before they can make a decision on your claim, for example, the start date of your tenancy. In these circumstances, the Local Authority can contact your landlord without your permission.
- Under the Data Protection Act 1998 the Local Authority needs your permission to discuss anything else.
- If you give the Local Authority permission, they would be able to tell your landlord whether:
 - You have claimed or renewed your claim for Housing Benefit, or
 - They have made a decision on your claim, or
 - They need more information to make a decision on your claim, and what that information may be

The Local Authority will not give your landlord any information about:

- **Your personal or household circumstances, or**
- **Your financial circumstances**
 - You can withdraw your permission at any time

It will not affect your claim if you do not give the Local Authority permission to discuss your claim with your landlord

- If you want to give the Local Authority permission to discuss your claim with your landlord, please sign below

I give my local council permission to share information about the progress of my Housing Benefit claim with my landlord or their representative.

Signature

Date

J Duckworth

/ 2nd November 2005

Full Name (in CAPITAL LETTERS)

Date

JACK DUCKWORTH

/ 2nd November 2005

Address

**36 Warbreck Hill Road
Blackpool**

Postcode FY2 9SU

